



Government of West Bengal  
Directorate of Forests  
Office of the Divisional Forest Officer  
Parks and Gardens (North) Division  
&



Ex- Officio Manager, Green Projects Wing, West Bengal Forest Development Corporation  
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Memo No. 933/2-13

Date. 24.07.2024

**Quotation for Renovation work of electric meter, Panel Board, Changing old materials and resetting the new materials same at Balurghat Park of Balurghat Parks & Gardens Range under Parks & Gardens (North)**

**Division**

**Quotation No. 40/P&G(N)/Siliguri/24-25 dated. 24.07.2024**

Sealed quotation are invited from bonafide agency/companies having valid trade license and PAN card for Quotation **Renovation work of electric meter, Panel Board, Changing old materials and resetting the new materials same at Balurghat Park of Balurghat Parks & Gardens Range under Parks & Gardens (North) Division.**

**Project Cost : 20,000 INR**

Sl no	Description	Q'tity	Unit	Rate	Amount including all applicable charges
	<b>Supply of materials :</b>				
1	100 AMP Kitcut	4	No.	780.00	3120.00
2	100 AMP 3 phase main switch (Havells)	1	No	6807.00	6807.00
3	100 AMP Busbar Chambar	1	No.	4200.00	4200.00
4	32 AMP single phase main switch	3	Nos.	1029.00	3087.00
5	6 mm. Copper wire ½ Coil	½	Coil	2786.00	2786.00
			<b>Total:-</b>		<b>20,000.00</b>

**The following conditions will be applicable for quoting the rates for the above said purpose:**

1. The materials should be supplied in good quality & condition.
2. The lowest quotation may not be accepted if all conditions are not fulfilled.
3. Income Tax, other Taxes and GST registration, will be dealt with as per existing rules, as applicable.
4. The Department will not take any responsibility if any accident happens during works and agency will be solely responsible for this.
5. The quotation may be submitted by hand in a closed paper cover/envelop (duly sealed by wax) super scribed as "Quotation for the work regarding ..... " (as mentioned above) and addressed to **Shri Bidyut Narayan Das, WBFS, Divisional Forest Officer, Parks & Gardens (North) Division, 32, Girish Ghosh Sarani, Hakimpara, Siliguri- 734001.**
6. The agency will submit bill in triplicate to the under signed through the concerned Range Officer mentioning GST Registration No., address of the recipient & address of delivery, HSN/SAC Code No., description of goods, rate of Tax etc, as applicable.
7. The payment will be made after receiving the satisfactory completion report from concerned Range Officer & Payment will be made only after receipt of fund from Competent Authority.
8. The Quotationer may visit the place of work before quoting rate, if applicable.
9. Maximum time limit for completion of work 15 days for any supply related work and 25 days for any construction related works.

10. The security deposit @ 10% on the Project Cost may have to be deposited if mentioned in the Work Order through "Demand Draft" in favour of "Divisional Forest Officer, Parks & Gardens (North) Division" before submission of final bill. The Security deposit will be release to the successful contractor within 3 (Three) months after successful completion of work provided no irregularities are noticed during this period. In case of any irregularities are seen, the security deposit will be forfeited and in addition any legal action as deemed fit may be initiated as per existing Govt. rules.

**Last date for submission of Quotation : 20.08.2024 till 05:00 pm.**

**The Quotation will be opened on 21.08.2024 at 11:30 am onwards.**

  
Divisional Forest Officer  
Parks & Gardens (North) Division

**Memo No. 933(6)/2-13**

**Date. 24.07.2024**

Copy forwarded for information to:

1. The APCCF, Conservation & Extension, West Bengal
2. The Chief Conservator of Forests, MIS & e- Governance.
3. The Conservator of Forests, Parks & Gardens Circle, West Bengal.
4. The Range Officer concerned.
5. Notice Board.
6. Office Guard file.

  
Divisional Forest Officer  
Parks & Gardens (North) Division